SGS TransitNet: The Custom House, Ashford

Step by step guide for drivers

1 Collect goods and Export declaration

DRIVER

EX

2 Scan and send documents to SGS TransitNet client centre (if possible)

Doc → TransitNet

3 Drive to Ashford location

The Custom House

Ashford International Truckstop
Waterbrook Ave
Ashford TN24 0GB
24/7 Office support:
+44 (0) 7761 485 825
+44 (0) 7761 485 829
enquiries@thecustomhouse.co.uk

OR

Scan the QR code for GPS location details

ASHFORD

4 At the security gate, inform the security guard that you are an SGS TransitNet/The Custom House client. You will be directed to parking via a gate on the right.

If you have declaration prepared, provide TransitNet **TSN** if available. (T1)

Custom House staff will take your phone number and inform when declaration is ready. Drivers may avail of facilities in the International Truckstop while they wait.

DRIVER

If no declaration has been prepared, fill in short order form. (T1)

Custom House staff will send order for creation of declaration

THE CUSTOM HOUSE LTD

5 When declaration is released for transit, Custom House Staff will provide copy of TAD and MRN. The Custom House staff will validate the parking ticket. Drivers should exit the parking without delay.

TAD MRN → DRIVER

French Smart Border System

6 For multiple MRNs, completion of the French Smart Border System is advised. Will you do it? If not, the Custom House staff can do this for you.

7 Collect envelope number and barcode (if applicable) and continue journey to exit point of UK.

8 Board ferry, your registration details will be paired with the French envelope.

DRIVER

9 Watch the screens for information about how to proceed at French port

INFO

10 Green lane, leave the ferry and follow the signage to leave the port

DRIVER

11 Continue to destination to close the transit